

CHESTERFIELD COUNTY PURCHASING DEPARTMENT
CONTRACT PRICING/INFORMATION SHEET

KDR Real Estate Services, Inc.
2500 Grenoble Road
Richmond, VA 23294

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Contact: Al Dorin
Email: adorin@kdrrealestate.com
Terms: Net 30 days
FOB: Chesterfield County, as specified
Delivery: N/A

Vendor No. V001820

CONTRACT SUBJECT: Acquisition Services, Right of Way- Transportation Projects
PRODUCT CODE: 968-66
CONTRACT PERIOD: April 1, 2017 through March 31, 2018
(Third of Five Terms)
CONTRACT NUMBER: 14-1105

INSTRUCTIONS

The contractor shall provide services only after receipt of a written Chesterfield County Purchase Order containing a purchase order number. Any services provided without a written purchase order containing a purchase order number shall be at the contractor's expense.

The using department/schools shall include the applicable contract number on each purchase requisition/purchase order.

Purchase Orders issued against the contract are limited to goods and services contained in the contract.

Inspection of all goods/services received and approval of the Contractor's invoice is the responsibility of the using departments/schools. The pricing on the invoice must be in accordance with the contract pricing.

Pricing firm during contract period.

1. Hourly Rates – Pricing firm for the first two years of the contract.

POSITION	HOURLY RATE
Project Manager	\$ 84.02
Negotiator	\$ 84.02
Technician	\$ 66.19
Technician Supervisor	\$ 93.67
Paralegal	\$ 66.19
Clerical	\$ 66.19
Appraiser: Knight Dorin & Rountrey Project Rate	\$150.00
Testimony Rate	\$250.00
Appraiser: Hoffman Project Rate	\$150.00
Testimony Rate	\$200.00
Appraisal Review*	\$100.00

*Appraisal reviews are performed on a Lump Sum basis, billable at the actual cost with no mark-up. Therefore, an hourly rate for Appraisal Review is not necessary. However, there may be instances where subsequent reviews are necessary due to plan revisions. KDR does not typically charge for minor revisions, but major ones may require more extensive appraiser involvement. In these instances, the hourly rate will apply.

2. Negotiated Terms

- a. Any additional sub-consultants determined to be necessary, other than those identified in the contract, will be subject to prior approval by the County and will be billable at actual cost with no mark-up.
- b. Contract renewal pricing for the Contractor and sub-consultants shall be in accordance with the CPI-W for the “Other Services” category as published in the RFP and Service Agreement, with the understanding that outsourced work will be quoted on a Lump Sum basis and that the fees will vary depending on the complexity of the assignment. CPI-W will apply to testimony work charged on an hourly rate basis.
- c. All requests for services by the County for work to be completed by KDR personnel shall be submitted in the form of a written proposal, which shall be itemized to

include the number of man-hours by job classification and the contract hourly rate. This shall also be applicable for any change order requests.

The sub-consultants will do so for all proposals and change orders. Since the sub-consultants charge on a Lump Sum basis, the hourly rates would not apply. Regarding testimony work, the stated hourly rates for the appraisers would apply.

- d. Billable reimbursable shall be billed at actual cost with no mark-up. Documentation shall be provided to the County upon request.
- e. For any initial task that extends past the contract in which it was approved, contract rates at time of initial approval shall apply, to include all change orders.
- f. Mileage will be reimbursed at the prevailing IRS reimbursement rate.
- g. KDR will submit a proposal to the County on a project-by-project basis. The proposal will include an assignment of hours for KDR employees and/or testimony by sub-consultants allocated by discipline based on the anticipated time for each respective task. County will receive credit for unused time; however, should additional time be needed, a request for supplemental funding will be submitted with written justification.

RENEWAL OF CONTRACT

This contract may be renewed by the County for four (4) successive one year periods under the terms and conditions of the original contract except as stated in subsections a and b below. Price increases may be negotiated only at the time of renewal. Upon a determination by the County to renew this contract for an additional term, written notification will be given to the Contractor.

- a. If the County elects to exercise the option to renew the contract for an additional one-year period, the contract price(s) for the additional one year shall not exceed the contract price(s) of the original contract increased by more than the percentage increase of the Commodity and Services Group – Other Services category of the Urban Wage Earners and Clerical Workers section of the Consumer Price Index (CPI-W) of the United States Bureau of Labor Statistics for the latest twelve months for which statistics are available. The source for this index shall be <http://www.bls.gov/cpi>
- b. If during any subsequent renewal periods, the County elects to exercise the option to renew the contract, the contract price(s) for the subsequent renewal period shall not exceed the contract price(s) of the previous renewal period increased by more than the percentage increase of the Commodity and Services Group – Other Services category of the Urban Wage Earners and Clerical Workers section of the Consumer Price Index (CPI-W) of the United States Bureau of Labor Statistics for the latest twelve months for which statistics are available. The source for this index shall be <http://www.bls.gov/cpi>

If there are any questions regarding this contract, please contact Kimberly Mitchell, Principal Contract Officer, at 804-748-1701.